Note: When you configure an Exchange account on a mobile device, you will be asked to set up a 6-digit (or longer) passcode.

To configure Exchange ActiveSync for an Android device:

1. Tap the Gmail app from the Home or Menu screen.

2. Under Settings, tap Add account.
3. Tap Exchange.

4. Enter your Drexel email address. Tap Next. Enter your Drexel password, then tap Next again.
5. Enter **exchangeweb.drexel.edu** as the Server, and ensure that Security Type is **SSL**. Tap **Next**.

6. Tap **OK**.
7. Choose the account options that meet your preferences. Tap Next.

8. Tap Activate.
9. Name your account and tap Next to complete set up.